

**Minutes of Regular Meeting of the Board of Trustees  
Basil Joint Fire District  
December 15<sup>th</sup>, 2011**

1. **Clerk Call to order**--Meeting was called to order by Billy Phillips with the pledge to the flag at 7:00 p.m.
2. **Roll Call**-The Clerk called the roll. Present were Billy Phillips, Judy Landis, Rick Miller, Fred Reedy, Ivan Ety, Chief Rob Cooley, Assistant Chief Farmer and Clerk Stephan Monroe.
3. **Approve minutes**-Motion by Mr. Reedy, second by Mr. Ety to approve the November 17<sup>th</sup> minutes as presented. Motion carried with 5 yes votes.
4. **Visitors present**: Fire District members-None. None from the public.
5. **Finance Review**-
  - 5.1. **Report Review**; the Clerk reviewed with the Board the financial report.(report attached) Following action taken:
    - 5.1.1. **Transfer funds**- Motion by Mr. Miller, second by Mr. Reedy to approve the transfer of funds as listed:
      - 10A01....\$10,000 ...from ....10A01B
      - 10A01....\$10,000...from ....10A01G
      - 10A07A...\$500 .....from .....10A15A
      - 10A15E....\$100.....from.....10A15A
      - 10A14B....\$500.....from.....10A14AMotion carried by 5-0 unanimous vote.
    - 5.1.2. **Amend Purchase Orders**- Motion by Mr. Miller, second by Mr. Ety to amend purchase orders as follows:
      - PO10036 – additional \$100
      - PO10039...additional \$150
      - PO10054...additional \$75Motion passed by a 5-0 unanimous vote.
  - 5.2. **Bank reconciliation**-The November bank reconciliation was available for review and signed by the Board members present.
6. **Purchase Requests**
  - 6.1. **Requisitions**- Chief Cooley submitted a list of 7 purchase requests.
    - 6.1.1. Due to the repairs needed to E611 Mr. Reedy made a motion, seconded by Mr. Ety to transfer \$5000 from 10A15A to 10A10G. Motion carried by unanimous 5-0 yes vote.
    - 6.1.2. Chief Cooley also had 2 additional requests for approval. \$266 for replacement fax machine (10A08G) and \$500 to Physio-Control (14C08B)
    - 6.1.3. Motion to approve all requests including the 2 additional by Mr. Miller, second by Mr. Reedy. Motion carried by 5-0 yes vote.

